



## The Venti Package

The Venti package is ideal for the couple that have all their vendors and rentals but need assistance with decorating their venue and assistance with picking up the setup at the end of the night. The Pretty and Pink Team are professionals when it comes to bringing your vision to life and ensuring everything is up to date with the venue's requirements at the end of the event. We got you covered!

**Coordinating Begins:** 2 months before the event.

### **The Grande Package Includes:**

- 1-3 in person or zoom meetings. (1 in person meeting if the location is more than 50 miles from Fresno)
- 1-3 site/venue visits. (1 visit if the location is more than 50 miles from Fresno)
- Lead Coordinator and 2-3 assistant Coordinators, Lead Coordinator will stay until the end of the event.
- Custom event design + logistical planning.
- Venue walkthrough and floor layout.
- Will direct the ceremony processional and all events during the reception.
- Create a timeline for you and all the vendors.
- Unlimited emails/text/phone calls from the time the contract has been signed (if after hours (6pm) we will respond the following day as soon as possible).
- Check-ins to ensure the wedding planning is going as planned.
- Access to our exclusive vendors list upon request.
- Final details meeting to wrap up all logistics.
- Rehearsal direction (1 hour). Church rehearsals are as needed, but not required.
- Day of the event PPW will be the point of contact.
- Contact vendors to confirm services.
- Ceremony and/or Venue décor using your rentals or personal belongings.
- P+PW will keep track of time and ensure the bridal party is running on time.



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- Clear all the rentals and personal belongings that were set up by the PPW team at the end of the event and load it up for you.
- P+PW will conduct a final walkthrough of the venue prior to departure to ensure everything has been picked up, and the premises are up to par with the venue's requirements.
- P+PW will retrieve all wedding gifts & cards along with monitoring the gift card box and any money from the money dance. P+PW will place gifts, gift cards, and money in a safe location for family members to take home for you.
- Emergency bag